

# Condition Review: The Register of Clinical Technologists

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## 1. Outcome

- 1.1 At the Register of Clinical Technologists' (RCT) full renewal assessment<sup>1</sup>, the Professional Standards Authority ('we') issued nine Conditions on its accreditation, which were due to be completed by 31 January 2025.
- 1.2 We undertook an assessment of actions taken by the RCT to meet this condition, and found that the condition remained outstanding. It was re-issued by an Accreditation Panel, for a further four month period.
- 1.3 This report sets out our assessment of the actions taken by the RCT to satisfy the Condition.
- 1.4 We found that RCT had met Condition One.

## 2. Background

- 2.1 We assess registers against our *Standards for Accredited Registers* ('the Standards')<sup>2</sup>. Where a Register has not met a Standard, we can issue Conditions. A Condition sets out the requirements and the timeframe that a Register must meet.
- 2.2 When we assessed if the RCT had completed actions to meet conditions which were issued at their full renewal assessment, we found that five Conditions remained outstanding. Condition One was a condition which was outstanding; and so, the Accreditation Panel reissued it with a four-month deadline.  
  
**Condition One:** The RCT should ensure that applicants for registration have an effective route for appealing decisions. The process for how the RCT handles appeals should be published.
- 2.3 This report discusses the actions the RCT took to address the Condition, as well as our decision about whether the Condition is met. The RCT's responses to the remaining Conditions will be considered in due course.
- 2.4 We reviewed the following evidence:
  - a) RCT's reported actions about what it had done to meet Condition One
  - b) RCT's website

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<sup>1</sup> RCT Accreditation Renewal Report 2024

<sup>2</sup> Standards for Accredited Registers | PSA

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### **3. Concerns leading to the Condition**

- 3.1 During our full renewal assessment (2024), we identified that The Guidance Notes for Applicants and Information for Registrants confirmed that the RCT will accept appeals against registration decisions. However, we could not find any published information about the grounds for appeal or the process the RCT follows when handling an appeal against a registration decision. The RCT provided us with its Policy on Assessment of Application, which was not published. This sets out that applicants may appeal on administrative or procedural grounds, but not grounds which dispute the judgement of the Registration Assessors. As such, it appears that applicants are unable to appeal against decisions that involve judgement, for example in relation to declarations about fitness to practise. The Accreditation Panel considered that it is important for applicants to have a mechanism for doing so, and that information about the process should be published and therefore issued Condition One with a six-month deadline.
- 3.2 At review, we assessed actions completed by the RCT to address this condition.
- 3.3 The RCT advised us that applicants may appeal registration decisions by writing to the Registrar within 30-days of the disputed decision, outlining the reason for their appeal. They publish broad information on their website regarding the appeals process. We considered that there was a key information gap in the published information on the RCT's website noting that there is no further guidance for those wishing to submit an appeal. For example, we could not locate a policy which stipulated the process of a registration appeal. The RCT did provide us with further information indicating that a new Fitness to Practise Procedure had been approved and would be uploaded to their website shortly. Section 10 of this policy details Appeal Panel Hearings, including timeframes and Section 10.4 details the composition of the Appeal Panel. The RCT acknowledged that this information pertained to Fitness to Practise decisions, however, also reported to us that a full Appeals Policy, including registration appeals, was being prepared and was expected to be approved by the RCT Board in the Summer (of 2025).
- 3.4 The Accreditation Panel considered the above, including the further response from the RCT, and felt that further information must be submitted by the RCT on the registration appeal process, in order to consider the condition met. Given what the RCT reported to us about the anticipated approval of this Policy, the Accreditation Panel decided to re-issue the condition for a four-month period. The Accreditation Panel also amended the wording of the condition to match the minimum requirements. The RCT had four-months to complete this condition.
- 3.5 Further details can be found page four of the RCT's Condition Review Report<sup>3</sup>.

### **4. Assessment of Condition One**

- 4.1 The RCT provided its response to the Condition on 24 June 2025.
- 4.2 They directed us to their website, in which they have published their Registration Appeals Policy<sup>4</sup>, through the 'How to Join the Register' page.

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<sup>3</sup> [Condition Review Report RCT March 2025.pdf](#)

<sup>4</sup> [Registration Appeals Policy](#)

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- 4.3 The RCT has developed and published a Registration Appeals Policy which is published on their website and sets out the process for appealing a decision pertaining to an applicant's registration with the RCT.
  - 4.4 The RCT's appeals policy allows any applicant whose registration is refused to challenge the decision within 30 days of notification, first by writing or emailing the Registrar and, if unresolved, by lodging a formal appeal within a further 30-day window. Appeals may be based on administrative or procedural irregularities or an incorrect decision. The Professional Conduct Committee checks eligibility and, if valid, appoints an independent assessor (one not involved in the original decision) to review the case. Applicants must submit clear, concise grounds for appeal along with supporting evidence.
  - 4.5 Once reviewed, the Committee reports its findings to the Management Board, and communicates its decision - upheld (leading to a fresh assessment), declined (original decision stands), or pending further information—in writing, outlining the rationale and confirming due process was followed.

## **5. Conclusion**

- 5.1 The RCT has responded fully the outstanding condition related to having an effective appeal procedure for registration decisions. The policy has been assessed and contains the core features that make the appeal process fair, accessible and broad enough to consider the potential decisions that require review.
- 5.2 Given the above, we consider this Condition to be met.