

Accredited Registers

Condition Review: The National Counselling and Psychotherapy Society (NCPS) and the National Hypnotherapy Society (HS)

Date: July 2025

1. Outcome

- 1.1 At the National Counselling and Psychotherapy Society (NCPS) and the National Hypnotherapy Society (HS), (referred to as ‘the Societies’) accreditation renewal, the Professional Standards Authority (‘we’) issued five Conditions on its accreditation, one of which was to be completed by May 2025 (see page 4 of the published outcome)¹.
- 1.2 This report sets out our assessment of the actions taken by the Societies to satisfy the Condition.
- 1.3 We found that the Societies had met Condition Five.

2. Background

- 2.1 We assess registers against our *Standards for Accredited Registers* (‘the Standards’)². Where a Register has not met a Standard, we can issue Conditions. A Condition sets out the requirements and the timeframe that a register must meet.
- 2.2 At the Societies renewal accreditation, completed in November 2024, we issued five Conditions (a full list is published on the Societies directory page³).
- 2.3 Condition Five had to be implemented by June 2025:
Condition Five: The Societies must develop a policy in which they formalise their organisational risk management process.
- 2.4 This report discusses the actions the Societies took to address the Condition, as well as our decision about whether the Condition is met. The Societies’ responses to the remaining Conditions will be considered in due course.
- 2.5 We reviewed the following evidence:
 - a) The Societies’ reported actions about what it had done to meet Condition Five.

3. Concerns leading to the Condition

- 3.1 During our reaccreditation assessment, we found that although the Societies tracked risks through an organisational risk matrix, we could not locate any clear or documented approach to risk management, as is required by our Standards for Accredited Registers. The Societies told us they were in the process of writing a

¹

<https://www.professionalstandards.org.uk/sites/default/files/attachments/Accredited%20Register%20Full%20renewal%20report%20NCPS%20%26%20NHS%20%28November%202024%29.pdf>

² <https://www.professionalstandards.org.uk/publications/standards-accredited-registers>

³ [National Counselling & Psychotherapy Society | PSA](#)

policy to formalise their risk management processes, however, at that point in time, were unable to provide any documentation to evidence this. As such, Condition Five was issued.

- 3.2 Further details can be found under Standard Six of the Societies renewal accreditation outcome⁴.

4. Assessment of Condition Five

- 4.1 The Societies provided their response to Condition Five on 18 June 2025. They provided us with a copy of their Organisational Risk Policy, which we reviewed and analysed.
- 4.2 We are satisfied that the Organisational Risk Policy sets out the processes to manage and minimise Organisational Risk. We have reviewed evidence to demonstrate that the Societies have developed an organisational risk matrix, in line with the requirements of the condition and our minimum requirements. The organisational risk policy that has been submitted covers the necessary information for effective administration of organisational risk management processes.

5. Conclusion

- 5.1 The Societies submitted their evidence in advance of the deadline, and we have assessed the Condition as being met.
- 5.2 The Societies have prepared and shared with us a document setting out its procedures for ongoing management of risks. Though a simple policy, it is effective for the purposes of directing senior leaders and Board members to routine discuss, escalate and manage risks.
- 5.3 We therefore found that Condition Five has been met.

⁴ [Accreditation renewal report - NCPS&NHS \(November 2024\)](#)