

Accredited Registers Programme

Accreditation Panel's Decision

Application for renewal from: British Association for Rehabilitators and Trainers (BASRaT)
Panel meeting: 7 December 2017 (**accreditation renewed**)
Accreditation valid from: 10 December 2017 – 10 December 2018

The [Professional Standards Authority](#) accredits registers of people working in a variety of health and social care occupations not regulated by law. To be accredited, organisations holding such registers must prove that they meet our demanding [Standards for Accredited Registers](#) (the Standards). Accreditation is reviewed every twelve months.

The Accreditation Panel reviewed the accreditation of the register held by BASRaT. Panel members reviewed the annual review application form, an updated risk matrix and a summary report from the Accreditation team. The Panel had to review BASRaT's compliance with the Standards and decide whether to **renew accreditation, renew accreditation with conditions, suspend accreditation** or **remove accreditation**. The Panel could make recommendations in the form of:

- **Conditions** – changes that must be made to maintain accreditation. If Conditions are not met within the timeframe specified, accreditation may be removed.
- **Instructions** – actions that would improve practice but do not affect compliance with the Standards and that the Panel requires to be implemented and be satisfied of appropriate implementation within a given timeframe
- **Learning Points** – actions that would benefit the operation of the register, the implementation of which would be verified during the annual review of accreditation.

The Panel considered the range of options available to it when making its decision.

The Panel noted the assessment carried out by the Accreditation team for the annual review included:

- Documentary review (annual review form and risk matrix)
- Due Diligence checks and Patient/Service User journey
- Review of share your experience responses
- Complaints handling review.

There were no declarations of interest from members of the Panel. A summary of matters considered by the Panel is set out in the Annex. The summary is not intended to reflect all the matters discussed by the Panel, but to record those that were most important in forming its decision.

Outcome

The Panel was satisfied that BASRaT continued to meet the Standards for Accredited Registers. The Panel decided to **renew accreditation**. The renewed accreditation is valid from **10 December 2017** to **10 December 2018**.

Conditions, Instructions and Learning Points

The Panel confirmed that no Conditions, Instructions or Learning Points would be issued as a result of the annual review of accreditation.

Annex – Accreditation Panel’s Decision – application for renewal of accreditation

Organisation:	British Association for Sports Rehabilitators and Trainers (BASRaT)	
Panel meeting date:	7 December 2017	Accreditation Renewed
Update on Conditions issued in the previous year		
There were no Conditions issued as part of the last annual review.		
Update on Instructions issued in the previous year		
There were no Instructions issued at the last annual review.		
Update on Learning Points issued in the previous year		
<p>At the last annual review, the Panel provided the following Learning Point to be revisited at the next annual review of accreditation:</p> <ol style="list-style-type: none"> 1. BASRaT to consider including details of any new mitigations that may have come as a result of new policies, procedures and guidelines in its risk matrix <p>The team reviewed BASRaT’s updated risk matrix and noted that BASRaT had added mitigations including those resulting from the new complaints procedures.</p>		The Panel agreed that the Learning Point had been considered.
Standard 1: holds a voluntary register for people in health and/or social care occupations		
There have been no significant changes reported or noted since last year. BASRaT noted a small increase in registrant numbers in the last year.		The Panel found that this Standard was met.

Standard 2: committed to protecting the public and promoting public confidence	
There have been no significant changes reported or noted since last year.	The Panel found that this Standard was met.
Standard 3: risks	
<p>There have been no significant changes reported or noted since last year.</p> <p>The team reviewed the submitted risk matrix and compared it to that submitted for the previous annual review. The team noted that BASRaT had not added any new risks and that new mitigations had been added in response to BASRaT's new complaints procedures. The team noted that some of the inherent and the residual risk factors have changed when compared to the previous risk matrix supplied. BASRaT reported that it had reviewed the data associated with these risks, such as the incidence of reporting to BASRaT, and downgraded the risk scores accordingly.</p>	The Panel found that this Standard was met.
Standard 4: Financial sustainability	
There have been no significant changes reported or noted since last year. BASRaT provided the Accreditation team with the financial records for year ending December 2016 and up to date financial figures. BASRaT appears to continue to be financially sustainable.	The Panel found that this Standard was met.
Standard 5: capacity to inspire confidence	
There have been no significant changes reported or noted since last year.	The Panel found that this Standard was met.

<p>Standard 6: knowledge base</p>	
<p>There have been no significant changes reported or noted since last year.</p>	<p>The Panel found that this Standard was met.</p>
<p>Standard 7: governance</p>	
<p>BASRaT is planning to change some of its organisational structures. Currently BASRaT is governed by its Executive Committee and its work is overseen by the lay Ethics Committee. BASRaT is proposing the following:</p> <ol style="list-style-type: none"> 1) The Executive Committee will be responsible for setting the strategic direction of the organisation. The Executive Committee will be responsible for overseeing the Chief Executive's Office and the Accreditation team responsible for accreditation of courses. The Chair will be elected from within the Committee, which will be made up of both professional and lay people. 2) The Chief Executive's Office will have operational responsibility, implementing the actions and strategies set by the Executive Committee. Staff in this group will include the Chief Executive, administration officers, communications manager, registrar and standards officer, as well as a new post, the public health and outreach officer. The Chief Executive will report to the Executive Committee Chair. 3) BASRaT has confirmed that there will be no change in the Ethics Committee who will still provide oversight of BASRaT. <p>BASRaT reported that implementation of the changes will be gradual with the Chair and Registrar moving to the new structure in 2018.</p> <p>The team noted that BASRaT is continuing to work with relevant stakeholders to promote and protect the health, safety and well-being of service users and the public (Standard 7e). Examples include:</p> <ol style="list-style-type: none"> 1) The Daily Mile - a scheme aimed at improving the health and wellbeing of children by getting them to run or walk for 15 minutes a day 2) Understanding Pain - set up to raise awareness of chronic pain, ensure that the right messages are being delivered and to raise money for research into pain management. 	<p>The Panel found that this Standard was met.</p>

Standard 8: setting standards for registrants	
There have been no significant changes reported or noted since last year.	The Panel found that this Standard was met.
Standard 9: education and training	
There have been no significant changes reported or noted since last year. BASRaT reported that it continues to engage with its accredited and aspirant institutions to develop and maintain appropriate standards. In the past year BASRaT has been approached by five higher education courses about accreditation, these have been provided with all the relevant materials. BASRaT has accredited one new undergraduate programme, with two further undergraduate and one postgraduate course going through the final stages of assessment.	The Panel found that this Standard was met.
Standard 10: the register	
There have been no significant changes reported or noted since last year. BASRaT has introduced photographic identity checks as part of its entry requirements to the register. This was in response to a complaint BASRaT received.	The Panel found that this Standard was met.
Standard 11: complaints and concerns	
There have been no significant changes reported or noted since last year. BASRaT reported that it has updated the information made available about fitness to practice procedures by developing a Fitness to Practice Guidance document which can be used by members of the public, registrants and as guidance for Panel members. BASRaT has also added a conditions bank to its Sanctions Guidance document and added specific information to its website defining impairment .	The Panel found that this Standard was met.

<p>BASRaT also reported that it has updated the timescales relating to how complaints against BASRaT are handled which was verified by the team. The team noted that information about complaints against BASRaT was published on the website under the ethics and regulation page. The team noted that this may be difficult for a member of the public to find. BASRaT updated its website to make the feedback/raising a concern tab a main tab on the home page to make this more explicit for members of the public. BASRaT noted that it will also review how its complaints documentation and the associated links are displayed on the website. This will be completed by the end of December 2017 with a further review carried out once the new website is in place.</p> <p>As part of the annual review process in 2017, the team are focusing on complaints handling, both in terms of complaints against registrants and complaints against the registers. BASRaT has not received any complaints against registrants or itself in the past accreditation year. The team has previously reviewed documentation relating to complaints received by BASRaT in previous years. The team interviewed BASRaT's Chair to discuss how BASRaT handles complaints. The team did not highlight any issues during this process.</p>	
<p>Share your experience and concerns about the Accredited Register received in the previous year of accreditation</p>	
<p>The Accreditation team did not receive any responses to the invitation to share experience and did not receive any concerns about BASRaT within the previous year of accreditation.</p>	<p>The Panel noted that no comments or concerns had been received.</p>
<p>Equality duty under the Equality Act 2010</p>	
<p>The Panel must consider the Authority's equality duty under the Equality Act 2010 when considering an application for renewal of accreditation.</p>	<p>The Panel had regard to its duty under the Equality Act 2010 when considering this application for renewal of accreditation.</p>

Impact Assessment

There have been no significant changes reported since last year.

The Panel noted and took account of the impact of its decision to renew accreditation.